

# CONSULT COURTNEY



CORPORATE

Your Name:

Email Address:

Phone Number:

What type of event/meeting for your company is being held?

If you won an award, please provide information describing your accomplishment.

Are you being promoted or retiring?

What is the goal of your speech?

What kind of voice are you hoping to create? (*Funny? Clever? Sarcastic? Witty? Serious? Poignant?*)

How long do you want your piece to be? Please be specific. (*Ex: 1-3 minutes, 8 line rhyming poem, 5 paragraphs, etc.*)

Which writing style do you prefer? Please choose from the following: Descriptive, Expository, Narrative, Journal/Letter, Persuasive, or Poetry.

List anything else that **MUST** be included. (*Ex: Certain dates, people, places, and/or things.*)

Please mention any other funny stories, personal anecdotes, or references.

Any additional information about the subject of your writing. (*Ex: Favorite Movies, Quotes, Words to Live by, Sport, Athlete, Author, TV Show, Celebrity, etc.*)

Final thoughts or anything else to share:

THANK YOU. CONSULT COURTNEY WILL REVIEW SHORTLY.

\*DON'T FORGET TO SAVE AND EMAIL: COURTNEY@CONSULTCOURTNEY.COM | @CONSULT COURTNEY LLC